

19 February 2025

REQUEST FOR QUOTATIONS

THE SPECIFICATION FOR ONLINE ECONOMIC DATA PLATFORM/TOOL

Food & Beverages Manufacturing Sector Education and Training Authority's (FoodBev SETA) hereby invites all suitably qualified bidders to submit quotations for the provision of an Online Economic Data Platform/Tool

Closing date of submission	26 February 2025
Closing time of submission	16:00
Quotes to be e-mailed to	scm@foodbev.co.za
All quotes must be valid for at least	30 days
Delivery address for the services	7 Wessel Road, Rivonia, Johannesburg

All queries/ clarifications can be sent in writing, citing the bid reference above to the under-mentioned person before the closing date for the quote:

Queries address to	Nkgaugelo Kgasago
Telephone Number: Landline	011 253 7340
e-mail address to send queries	nkgaugelok@foodbev.co.za

1. BACKGROUND

FoodBev Manufacturing SETA is a Schedule 3A Public Entity established in terms of the Skills Development Act 97 of 1998. FoodBev Manufacturing SETA is currently operating in Johannesburg at number 7 Wessels Road, Rivonia. FoodBev Manufacturing SETA's function is to promote, facilitate and incentivize skills development in the food and beverages manufacturing sector.

FoodBev Manufacturing SETA is one of 21 Sector Education and Training Authorities (SETAs) across the economy mandated to facilitate the delivery of skills development in the country in line with National Skills Development Plan (NSDP) outcomes.

2. PURPOSE

FoodBev SETA requires the services of a highly specialised and independent provider of an Online Economic Data Platform/Tool for a period of two (2) years (24 months). The platform/tool should deliver real-time, credible, and reliable data on trading, financial, and economic trends in the food and beverages manufacturing sector, as well as other manufacturing sectors, across various time periods. Additionally, the platform/tool should offer comprehensive analysis data and a comparative analysis feature that allows for comparisons with other manufacturing sectors in both local and international trade.

Mr A Campbell: Independent Board Chairperson, Ms N. Selamolela: Chief Executive Officer

3. SCOPE OF WORK

The service provider will be expected to::

- 3.1. Furnish proof demonstrating their status as the main provider of the service, because of the data's complexity necessitates.
 - 3.2. Provide an online platform/tool that is highly organised and up-to-date. (*A digital platform/tool that is hosted on the Internet and will allow the SETA staff members to log in and extract and analyse economic data*)
 - 3.3. Provide economic data and analysis through user-friendly and flexible data access options.
 - 3.4. The online platform/tool should have the following components:
 - a) A wide-range collection of South African and Global macroeconomic data and analysis.
 - b) An up-to-date and consistent analytical view of South Africa's economic structure by industry.
 - c) The data should also encompass data from other manufacturing sectors to obtain a comparable view of the manufacturing sector in South Africa.
 - d) Real-Time data analysis tool which will support streaming data and provide real-time insights.
 - e) The data should be able to indicate the previous and current GDP contributions of each manufacturing sector and sub-sectors.
 - f) International trade (import and export) data on the Food and Beverages Manufacturing sector and sub-sector.
 - g) Regional economic data for the South African economy down to provincial, district, town council and lower sub-national levels.
 - h) Provide user training and support to offer training resources and educational materials which will help users make the most of the tool and stay up-to-date with data analysis best practices.
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4. THE BID EVALUATION PROCESS:

4.1. Stage 1: Compliance evaluation

The suppliers are required:

- a) To be registered on the National Treasury's Central Supplier Database (CSD). Registrations can be completed online at: www.csd.gov.za
- b) provide FoodBev Manufacturing SETA their CSD registration number; and
- c) provide the FoodBev Manufacturing SETA with a certified copy of their B-BBEE certificate. If no certificate can be provided, no points will be scored during the evaluation process.

4.2. Stage 2: Functionality Evaluation Criteria

Functional Factor	Criteria Specification	Weighting (%)
<ul style="list-style-type: none"> ▪ Company Profile 	<p>The bidder must provide a brief profile of the company and its service offerings. The company should also provide evidence that it is a primary provider of the platform/tool.</p> <p>Points Allocation</p>	10,00
	<ul style="list-style-type: none"> ▪ Bidder did not provide company profile and no service offering as well as evidence the company is the primary provider of the platform/tool = 0.00 points 	
	<ul style="list-style-type: none"> ▪ Bidder provided a profile and service offering, but there is no evidence the company is the primary provider of the platform/tool = 05.00 points 	
	<ul style="list-style-type: none"> ▪ Bidder provided company profile and platform offerings as well as evidence the company is the primary provider of the platform/tool = 10.00 points 	
<ul style="list-style-type: none"> ▪ Content on the Online Platform/tool 	<p>The platform/tool must provide the following functions, but not limited to:</p> <ol style="list-style-type: none"> a) A wide-ranging collection of South African, Regional and Global macroeconomic data and analysis (manufacturing sector data). b) International trade (import and export) data on the Food And Beverages Manufacturing Sector and Sub-Sectors. c) A wide range of economic data that covers the food value chain (Producers, processors and retailers) d) An up-to-date and consistent analytical view of South Africa's economic structure by industry. e) The data should be able to indicate the GDP contributions of each manufacturing sector and sub-sectors. f) Regional economic data for the South African economy down to provincial, district, town council and lower sub-national levels. <p>Points Allocation</p>	60,00
	<ul style="list-style-type: none"> ▪ The platform/tool provides less than three (3) of the above functions = 0.00 points 	
	<ul style="list-style-type: none"> ▪ The platform/tool provides three (3) to four (4) of the above functions = 20.00 points 	
	<ul style="list-style-type: none"> ▪ The platform/tool provides five (5) of the above functions: - . = 40.00 points 	
	<ul style="list-style-type: none"> ▪ The platform/tool provides six (6) or more of the above functions . = 60.00 points 	
<ul style="list-style-type: none"> ▪ Number of Users on the Platform/tool 	<p>This criteria refers to the number of people who can access, use and download from the platform/tool using their own login details.</p> <p>Points Allocation</p>	20,00
	<ul style="list-style-type: none"> ▪ One (1) user on the platform/tool = 0.00 points 	
	<ul style="list-style-type: none"> ▪ Three (3) to Five (5) users on the platform/tool = 10.00 points 	
	<ul style="list-style-type: none"> ▪ Five (5) to Unlimited users on the platform/tool = 20.00 points 	

<ul style="list-style-type: none"> ▪ Training on the Platform/tool 	The bidder offers training on the platform/tool for new users, refresher training and training on new services.	10,00
	Points Allocation <ul style="list-style-type: none"> ▪ Bidder offers no training for users = 0.00 	
	<ul style="list-style-type: none"> ▪ Bidder offers training for new users, refresher training and training on new services = 10.00 	
TOTAL		100,00

Note: The minimum score required for functionality is 70 points.

- The Evaluation Committee will use their own discretion to assess quality of all bid proposals received in relation to above functionality criteria and may further verify information submitted from relevant sources/your clients and use their own discretion to score the bidders proposal accordingly.
- It is the bidder's responsibility to seek clarification on any ambiguous or confusing criteria before submitting the final bid. In cases where there are differing interpretations between the bidders and FoodBev Manufacturing SETA, the SETA reserves the right to make a final ruling on such interpretations.
- FoodBev Manufacturing SETA may request clarifications or additional information regarding any aspect of the tender document or submitted proposal. Bidders must provide the requested information within twenty-four (24) hours of receiving of a written request from supply chain office. Failure to submit such information may lead to disqualification or a loss of functionality points.

5. PREFERENCE POINTS ALLOCATION

5.1 This RFQ will be evaluated based on price and points as follows:

Price and Points	80/20 preference point system for acquisition of goods or services for Rand value equal to or above R30 000 and up to R50 million
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5.2 The following allocation will determine the specific goals (20.00 points) for this tender process:

Category	% Allocation for each category	Points allocated
Black People Ownership	50%	10,00
Woman Ownership	*50%	10,00
Total	100%	20,00

**Only representation is required from these categories, regardless of the percentage. Evidence of representation in ownership is required for eligibility to score points for specific goals.*

6. COSTING

No.	Item Description	Cost
THE SPECIFICATION FOR ONLINE ECONOMIC DATA PLATFORM/TOOL (24 Months)		
1.	Online Economic Data Platform/tool Services (Year 1)	R
2.	Online Economic Data Platform/tool Services (Year 2)	R
Sub-Total		R
VAT @15%		R
Grand Total		R

4. CONDITIONS OF CONTRACT

The successful service provider agrees to:

- 4.1. Treat all data and information provided by FoodBev Manufacturing SETA and its employees strictly confidential.
- 4.2. Refrain from discussing or disclosing any information to the public, press or other service providers, consultant or any unauthorized individuals, unless authorized by the FoodBev Manufacturing SETA.
- 4.3. Not to copy or duplicate any software or documentation for personal use;
- 4.4. Return all documentation, reports, programmes etc., to FoodBev Manufacturing SETA upon project completion.
- 4.5. Adhere to the general conditions of tender, contracts and orders during the execution of the contract.
- 4.6. Bear all parking and travel costs between their home/office and FoodBev Manufacturing SETA.
- 4.7. Understand that failure to comply with these conditions may result in the invalidation of their quotation.
- 4.8. Acknowledge that FoodBev Manufacturing SETA reserves the right to discontinue work on any aspect of the quotation at any time, in consultation with the Senior Manager: Human Resources of FoodBev Manufacturing SETA, in particular if the quality of work is poor or if the service provider is unduly delaying delivery of service;
- 4.9. Enter into a Service Level Agreement with the FoodBev Manufacturing SETA prior to the final acceptance of the tender proposal.
- 4.10. Complete the Contract/SLA within maximum of five (5) working days for signature before commencing work. Bidders should note that FoodBev Manufacturing SETA contracts are vetted by external lawyers, therefore it is important for bidders to also review their contracts before signing.
- 4.11. Recognise that if two or more tenderers score equal total points, the contract must be awarded to the tenderer with the highest points for specific goals.
- 4.12. Understand that if functionality is part of the evaluation process and two or more tenderers score equal total points and equal preference points for specific goals, the contract must be awarded to the tenderer that scored the highest points for functionality.
- 4.13. Accept that if two or more tenderers score equal total points across all the criteria, the award must be decided by the drawing of lots.

5. IMPORTANT INFORMATION TO NOTE - GUIDELINES

5.1. Disclosures

- a) The bidder must disclose whether they have been involved in any proceedings or other arrangements related to bankruptcy or insolvency

6. DISCLAIMER

FoodBev SETA reserves the right to:

- 6.1. Not appoint a service provider
- 6.2. Choose not to award the bid to the bidder with the highest score, based on reasonable and justifiable grounds, and instead select a bidder that did not score the highest points.
- 6.3. Award the contract, in whole or in part, to one or more service providers.
- 6.4. Reject all bids submitted.
- 6.5. Decline to consider any bids that fail to meet the specified bidding requirements.
- 6.6. Request additional information from any bidder for clarity after closing date.
- 6.7. Cancel this RFQ or any portion thereof at any time
- 6.8. Require shortlisted bidders to present at a designated venue, with the cost of the presentation borne by the bidder.
- 6.9. Points scored will be rounded to 2 decimals.
- 6.10. FoodBev Manufacturing SETA does not communicate with any bidders telephonically indicating that the bidder will be assisted to receive the award in return of financial resources.

FoodBev Manufacturing SETA does not solicit bribes from bidders; any such request should be reported immediately to FoodBev Manufacturing SETA and the police.

7. CONFIDENTIALITY

- 7.1. Bids submitted will remain confidential and will not be disclosed to other bidders.
- 7.2. All information related to FoodBev Manufacturing SETA that a bidder obtains through participation in this RFQ is considered confidential and must not be disclosed without written authorisation from the FoodBev Manufacturing SETA.
- 7.3. The project lead must adhere to the FoodBev Manufacturing SETA Code of Conduct and comply with all applicable laws, rules and regulations governing the SETA.

8. MISCELLANEOUS

- 8.1. The service provider should include any additional information that may assist FoodBev Manufacturing SETA in evaluating the proposal.

9. NEGOTIATIONS

- 9.1. FoodBev Manufacturing SETA will engage in negotiations with the preferred bidder to finalise agree on fees, define the scope of work, outline the scope of services, and agree on the other important commercial terms.

10. VALIDITY

- 10.1. The proposal submitted to FoodBev Manufacturing SETA in response to the this request for quotations will remain valid for 90 days from the date of submission. However, Tax and B-BBEE certificates must be valid at the time of award.
- 10.2. If an extension is necessary for the finalising of the bid award, the bidders will be notified accordingly. The tender/proposal will continue to be valid, with the exception of the items mentioned above.

11. CONDITIONS OF PAYMENT

11.1. No services shall be rendered to FoodBev Manufacturing SETA until an official purchase order has been issued to the supplier. An invoice, accompanied by all relevant documentation, must be submitted to FoodBev Manufacturing SETA for certification and authorisation before payment can be made. Invoices will be payable 30 days after receipt of the invoice and corresponding statement.

12. COST OF TENDERING/ PROVIDING QUOTATIONS

12.1. The bidders shall be responsible for all costs and expenses incurred with the preparation and submission of their tender document/proposal. FoodBev Manufacturing SETA will not, under no circumstances, be responsible and/or liable for any such costs, regardless of, and without limitation to the conduct or outcome of the tendering, evaluation and selection process. Additionally, bidders will have no claim against FoodBev Manufacturing SETA if bids are cancelled for any reason.

13. UNSUCCESSFUL BIDDERS

13.1. Please note that FoodBev Manufacturing SETA's decision regarding the selection of the successful bidder is final. FoodBev Manufacturing will not engage in any further correspondence or negotiations with any unsuccessful bidders.

14. PROCEDURES FOR SUBMITTING QUOTATIONS

14.1. The **closing date** for proposals is **26 February 2025 @ 16h00.** Suppliers must reach the FoodBev SETA before or on the closing date and time. Bidders must email a soft copy of their proposal to: scm@foodbev.co.za.

14. SIGN OFF

Compiled by: Nkgaugelo Kgasago
(Manager: Research and Planning)

Signature: _____

Date: **19 February 2025**

Recommended by: Nokuthula Sibia
(Senior Manager: Research, Planning, Monitoring and Evaluation)

Signature: _____

Date: **19 February 2025**

Approved by: Sinaye Mgidi
(Acting General Manager)

Signature: _____

Date: **19 February 2025**