

**FOODBEV SETA**  
**Food and Beverages Manufacturing**  
**Sector Education and Training Authority**

**2024/2025 DISCRETIONARY GRANTS: CALL FOR APPLICATIONS FOR  
 TRADE UNIONS WITHIN THE FOOD AND BEVERAGE MANUFACTURING SETA**

The FoodBev SETA (Food & Beverages Manufacturing Sector Education Training Authority) invites Trade Unions that are recognised in the Food and Beverage Manufacturing Sector Constitution to apply for discretionary grants for financial year 2024/2025.

The training is aimed at capacitating trade union office bearers with skills development initiatives/interventions to enable them to either operate more effectively and efficiently in their roles as shop stewards or union office bearers.

<b>Applicant category</b>	<b>Intended beneficiaries</b>	<b>Learning programme types</b>
Trade Unions	Trade union employees/ office bearers	<ul style="list-style-type: none"> <li>• Leadership and Management Programmes</li> <li>• Disciplinary Hearing Processes</li> <li>• Employment Equity Training</li> <li>• Conciliation and Arbitration at CCMA</li> <li>• Occupational Health and Safety Training</li> <li>• Skills Programmes</li> </ul>

**Note:**

1. The trade union must appoint its own preferred Accredited Training Provider within the set conditions as relevant.
2. All payments will be processed directly into the applicant’s business account.

**How to Apply**

- a) The trade unions must submit their proposals via email to Heidi Foba at [heidif@foodbev.co.za](mailto:heidif@foodbev.co.za).
- b) The funding window opens on **13<sup>th</sup> of September 2024** and closes on **4<sup>th</sup> of October 2024**.
- c) The deadline will not be extended, and any late or incomplete application will not be considered.

**Contact Details**

All enquiries regarding Discretionary Grant may be directed to the following officials during working hours (i.e. 08h00-16h30).

<b>Learning Programme</b>	<b>Contract Person</b>	<b>Email address</b>	<b>Contact Details</b>
As per the table above	Heidi Foba	<a href="mailto:heidif@foodbev.co.za">heidif@foodbev.co.za</a>	011 253 7344

**All grant applications are subject to approval by the FoodBev SETA Accounting Authority or delegated Authority. The approval of these grants will be determined by the availability of funds, and meeting of all requirements as per the criteria, policies and procedures. FoodBev SETA reserves the right to cancel the grant funding in whole or in part at its discretion. User manuals and detailed instructions will be made available to potential applicants via the FoodBev SETA website [www.foodbev.co.za](http://www.foodbev.co.za).**



**DISCRETIONARY GRANT**

**2024/2025**

**EXPRESSION OF INTEREST: TRADE UNIONS**

**CLOSING DATE: 04 OCTOBER 2024**

**Applications are to be submitted to the FoodBev SETA**

[tradeunions@foodbev.co.za](mailto:tradeunions@foodbev.co.za)

*this form is for employer applying for an apprentice programme under the centre of specialisation project*

**FOR OFFICE ONLY**

<b><i>Date Received</i></b>	
<b><i>Reference Number</i></b>	
<b><i>Date Evaluated</i></b>	
<b><i>Date approved</i></b>	

### SECTION A: APPLICANT DETAILS

<b>Name of Applicant/ Organisation</b>							
<b>Organisation Category</b>		Levy Payer			Non Levy payer		
<b>Skills Development Levy Number (if levy payer)</b>		L					
<b>Period Of Company Existence</b>		Less than 1 year		2-5 years		6-10 years	> 10 years
<b>Company Registration Number (Cipro No.)</b>							
<b>Vat Registration Number</b>							
<b>Type of Company</b>							
<b>Applicant/Organisation Contact Person</b>		Name					
		Designation					
		Telephone Number					
		Mobile Number					
		Fax Number					
<b>Physical Address Of Applicant</b>		Email Address					
		Municipality					
		Province		Code			
<b>Postal Address Of Applicant (if not the same as above)</b>							
		Municipality					
		Province		Code			
<b>Size of business and number of employees</b>		<b>Business Size</b>		<b>No. of permanent employees</b>		<b>Specify exact number of permanent employees</b>	
		Micro		0 – 9			
		Small		10 – 49			
		Medium		50 – 149			
		Large		+150			
<b>Main activities of business</b>					<b>SIC CODE:</b>		
<b>Total annual payroll for all employees</b>		R					
<b>Chamber Focus:</b>		BEVERAGES	BCCS	DAIRY	FOODPREP	PROCESSED	

**SECTION B****Discretionary Grant**

PROGRAMME	PROGRAMME TYPE (LSH/SP/BUR)	NUMBER OF LEARNERS (EMPLOYED)	START DATE	END DATE

**Training Provider Details (Please attach proof of accreditation for relevant programme)**

NAME OF TRAINING PROVIDER	ACCREDITATION/PROGRAMME APPROVAL NUMBER

**AUTHORISATION OR DECLARATION**

*I, the undersigned submit this information in fulfilment of this entity's legal obligation in terms of the skills development legislation and regulations. I declare that, to the best of our knowledge, the information contained in the application is accurate and up to date.*

*I recognise that any inaccurate statement in this document may constitute fraud and be subject to the full penalty of the law.*

<b>Employer (Duly authorised person to sign)</b>	
Name	
Position in company	
Signature	
Date	